

**INLAND WETLANDS & WATERCOURSES AGENCY  
REGULAR MEETING  
MONDAY, MAY 2, 2016 – 7:30 P.M.  
WOODSTOCK TOWN HALL – LOWER LEVEL, ROOM B**

**MINUTES**

**Present:** Chair Mark Parker, Marla Butts, Diane Wolff, Carl Knittel, Wayne (Woody) Durst, Patty LaCasse Tina Lajoie (IWWA Clerk).

Also Present: Martin Graham

- I. Call to Order** – Meeting was called to order by Chair Mark Parker at 7:40 p.m.
- II. Roll Call** – Woody Durst, Diane Wolff, Mark Parker, Patty LaCasse, Marla Butts, Carl Knittel
- III. Appointment of Alternates** – None
- IV. Action on Minutes of Previous Meeting – March 7, 2016  
(No meeting in April)**  
**MOTION BY MARLA BUTTS TO APPROVE THE MINUTES AS PRESENTED, SECONDED BY CARL KNITTEL. No corrections. MOTION CARRIED. (Patty LaCasse abstains).**
- V. Old Business**
  - a. #06-15-05 Town of Woodstock/Highway, Bungay Hill Road – Drainage repair – Submission of “revised” plan as requested at the March 2016 meeting. The bulleted items shown below were addressed.
    - Detail of the double catch basin with elevations;
    - Existing catch basin that is a little closer to the bridge, originally recommended that that catch basin be double grated to collect the sediment coming down the road;
    - Recommends another catch basin further down toward the bridge for sediment;
    - Recommends 18” to 24” thickness of riprap, 6” of bedding, and to specify the grout mix;
    - Make sure grouting is done all the way down the bank.

It was agreed that what was addressed was acceptable and a reminder that this work must be completed by September 14, 2016.

**MOTION BY M. BUTTS TO APPROVE THE DRAINAGE IMPROVEMENT PLANS REQUIRED UNDER SPECIAL CONDITION, PERMIT 06-15-05, SUCH PLAN ENTITLED “DRAINAGE IMPROVEMENTS LOCATED ON BUNGAY HILL RD AT BUNGAY BROOK CROSSING”, PREPARED BY SYL PAULEY, JR. P.E., DATED FEBRUARY 11, 2016. SHEETS DET-1 AND SDP-1. BOTH DATED REVISED 03-08-2016. SECONDED BY D. WOLFF.**

**Discussion:** It was noted that the recommendation by IWWA for 4’ deep sump rather than 2’-1/2” was not modified on the plan but after discussion, this is acceptable. A short letter to be sent to the Town of Woodstock Highway Foreman which gives the details of the approval and what set of drawings have been approved. **MOTION CARRIED. C. Knittel abstains.**

## VI. New Business

### a. **MOTION TO ADD TO THE AGENDA AN APPLICATION FOR “USE PERMITTED AS OF RIGHT” FROM MARTIN GRAHAM, 55 LEBANON HILL RD. REQUEST TO REPLENISH SAND ON THE BEACH, 22’X16’ AREA, BY HAND.**

Mr. Graham submits an application for his request which is for his parent’s lot on Muddy Pond. As explained, this is an existing beach area which is depicted in the photograph shown that was taken about seven years ago. Old beach area was approximately 16’ in width at one point, is now mossy and he is only requesting to replenish a full 10 feet. His calculations show about 3” of sand that came out to 3.25 cubic yards (1/2 a truck load). As an aside, he tells us that he is scuba certified and has made it a point to clean out the pond by removing approximately 10 gallons worth of trash from the entire 38-acre pond. (Thank you☺). There will be no excavation, removal of muck or dredging in wetlands or upland review area and only adding minimal amount of sand to the area to replenish existing beach area.

**MOTION BY P. LACASSE TO APPROVE APPLICATION FOR MARTIN C. GRAHAM, 55 LEBANON HILL RD., TO REPLENISH SAND ON EXISTING BEACH IN A 22’ X 16’ AREA, BY HAND, APPROXIMATELY 3 CUBIC YARDS, AS MAINTENANCE AND ENJOYMENT OF RESIDENTIAL HOME AND A “USE PERMITTED AS OF RIGHT”. SECONDED BY C. KNITTEL.**

## VII. WETLANDS AGENT ACTIVITY REPORT (Terry Bellman is not present, report given by T. Lajoie)

- 114 Indian Springs Road, 9 pier holes for support of a carport, within upland review area.
- 23 Crooked Trail, addition, within upland review area.
- 36 Dunleavy Rd, modification to original approval by IWWA – New plan/proposal was signed off by T. Bellman as it was less disturbance and impact to the watercourse. .
- 232 West Quasset Road, new house, within upland review area.
- 23 Crooked Trail Ext. – addition, within upland review area.

## VIII. Citizen’s comments / other topics

a. Notification received from Town of Eastford, proposed activity within 500 ft from Woodstock. Review of plan. Location of septic is good..

b. Invoice for legal notice for Agent sign-off for WBA, Norwich Bulletin - \$56.08. There is a discussion on “Agent approvals” and the 15-day appeal period. **MOTION BY D. WOLFF TO PAY THE \$56.08 BILL, SECONDED BY M. BUTTS. MOTION CARRIED UNANIMOUSLY**

c. Invoice for Land Use Academy training for W. Durst - \$40.00 **MOTION BY D. WOLFF TO PAY THE \$40 BILL, SECONDED BY M. BUTTS. MOTION CARRIED UNANIMOUSLY.**

**At this time, Carl Knittel is acknowledged and congratulated for completing his required 3-part Wetland’s Commissioners training program. Great job!**

d. Letter dated 03/09/16 to Reece Painter from DEEP re: Painter Pond Dam. Information was received that Ms. Painter does not reside on this property any longer, she is in a nursing home. House was built on the dam. DEEP has made recommendations for the repair and classified as class BB, moderate hazard dam. Deficiencies were noted and need to be corrected. IWWA has asked that T. Lajoie contact DEEP to notify them of family situation so they are aware as to why no response. This should be looked into as any Order issued by DEEP would be noted on the land records and could affect any sale of this property.

e. The Habitat, Winter 2016 newsletter from CACIWC.

(Martin Graham leaves meeting and states he will contact Selectmen’s office to get an application to be appointed to the Wetland’s Agency. He is encouraged to do so.)

**IX. Adjournment**

**MOTION TO ADJOURN BY D. WOLFF, SECONDED BY P. LACASSE AT 08:28 P.M.  
MOTION CARRIED UNANIMOUSLY.**

Respectfully submitted,

Tina M. Lajoie, IWWA Clerk

Inland Wetlands & Watercourses Agency